

ASHRAE Region XIII
14th CHAPTERS REGIONAL CONFERENCE 2011

19-20 August, 2011
Kowloon Shangri-La Hotel, Hong Kong

REGISTRATION FORM

Name :	Companion / Spouse :	
Email :	Phone : () -	Fax : () -
Address :		
Chapter :	Region :	

Society Officer
 Regional Officer
 Delegate
 Alternate
 Fellow
 Member
 Associate
 Student
 Invited Guest

* Delete as appropriate

Package	Before 15 July 2011		After 15 July 2011		Amount HKD/USD*
	HKD	USD	HKD	USD	
A – Technical Seminar	\$850	\$110	\$980	\$130	
B – Business Sessions	\$2,200	\$280	\$2,540	\$325	
C – Full Package	\$3,000	\$380	\$3,400	\$430	
D1 – Spouse Package with local sightseeing tour	\$1,230	\$158	\$1,340	\$172	
D2 – Spouse Package (Banquet only)	\$630	\$80	\$740	\$95	
S – Student Package	\$1,028	\$130	\$1,170	\$150	
M – Macau Tour	\$780	\$100	N/A	N/A	
Signature :	Date :			Total :	
<u>Refund Policy :</u> No refunds will be allowed, but replacement will be acceptable if notified in advance. <u>Registration & Payment Policies :</u> 1. No on site registration is acceptable. 2. No credit card would be accepted. 3. Registration of Student Package must be made only via the Student Activities Chairs of Region XIII Chapters. No individual registration would be entertained.	<u>Payment Options</u> 1. Cash in HKD or Cash in USD or international bank draft in USD or HKD 2. HKD cheque drawn on local bank only payable to “ASHRAE Hong Kong Chapter” sent with registration form to the following address:- P.O. Box 35612, King’s Road Post Office, North Point, Hong Kong 3. Bank-in, prefer HKD, please contact our Treasurer at Email : tracy.pang@arup.com				

***** Please refer to the “Calendar of Events” overleaf for each package description *****

**ASHRAE REGION XIII
14th CHAPTERS REGIONAL CONFERENCE
KOWLOON SHANGRI-LA HOTEL, HONG KONG
19-20 AUGUST 2011**

CALENDAR OF EVENTS

THU 18 AUG 2011			Location	Remarks	Package					
07:30	Pre-conference event	Macau Tour	Assembly at hotel lobby	1	M					
FRI 19 AUG 2011			Location	Remarks	Package					
09:00 – 17:00	Local Sightseeing Tour for Spouse		Assembly at hotel lobby						D	
08:00 – 09:00	CRC & Seminar Registration		Foyer, Fanling Room, LL1							
09:00 – 11:45	Technical Seminar		Tai Po & Shek O Rooms, LL1	1	A		S			
12:00 – 13:30	Presidential Luncheon		Fanling Room, LL1			B				
14:00 – 16:30	Business Session No. 1		Tai Po Room, LL1			B	C			
	Coffee / Tea Break									
	Business Session No. 1 (Cont'd)									
16:30 – 17:30	Orientation / Caucus Session		Tai Po Room, LL1	2		B	C			
14:00 – 17:30	Student Members Workshop		The Hong Kong Polytechnic University Campus	3			S			
19:00 – 22:00	Banquet cum Cultural Night		Fanling Room, LL1	4			S	D	D	
SAT 20 AUG 2011										
08:00 – 09:00	Caucus & Executive Session (breakfast included)		Kowloon Room II, Mezzanine	2		B	C			
08:30 – 10:30	Membership Promotion Workshop		Rose Room, LL2							
08:30 – 10:30	Electronic Committee & Web Site Workshop		Peony Room, LL2							
08:30 – 10:30	Technology Transfer Workshop		Magnolia Room, LL2			B	C			
08:30 – 10:30	Research Promotion Workshop (Part 1)		Camomile Room, LL2							
10:30 – 10:45	Coffee / Tea Break		Orchid Room, LL2							
10:45 – 12:30	Student Activities Workshop		Rose Room, LL2							
10:45 – 12:30	Historian Workshop		Peony Room, LL2							
10:45 – 12:30	Refrigeration Workshop		Magnolia Room, LL2							
10:45 – 12:30	Research Promotion Workshop (Part 2)		Camomile Room, LL2							
12:30 – 14:00	Host Chapter Luncheon cum Award Presentation		Tai Po Room, LL1							
14:00 – 15:30	Chapter Operation & PAOE Workshop		Shek O Room, LL1							
15:30 – 15:45	Coffee / Tea Break		Foyer, LL1							
15:45 – 17:00	Business Session No. 2		Shek O Room, LL1							
17:00 – 18:00	CRC Evaluation Meeting		Jasmine Room, LL1	5						
SUN 21 AUG 2011			Location	Remarks						
09:00 – 12:30	Regional Planning Meeting		Kowloon Room II, Mezzanine							

Remarks

1. Please refer to separate program details
2. Chapter delegates & alternates only
3. Open to all overseas and local student members
4. Each chapter is required to contribute at least one cultural performance (dress code ; casual or cultural)
5. Open to Society officer, staff, host chapter organizing committee and the next CRC General Chair

For registration, please contact

: Mr. Albert Lin at albert.lin@intelligent-net.com

For general enquiry, please contact

: Mr. Calvin Tang at calvin.tang@belimo.ch